

**PUBLIC RECORDS
SUBCOMMITTEE MEETING**

**January 14, 2008
12:45pm -2:45pm
T- 1753**

Regular Bert Robinson (Chair), Bobbie Fischler, Virginia Holtz, Brenda Otey, Dan Pulcrano
Attendees: Staff: Tom Manheim, Lisa Herrick, Eva Terrazas, Eileen Beaudry

Agenda Items

Topic/Action	Time Allotted
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A. Old Business

1. Law Enforcement Records

Supporting Documents:

- a. District Attorney's Position Paper on Police Records, December 4, 2007*
- b. Appendix A to District Attorney's Position Paper: Appendix of Statutes and Authorities.*

Action: Update from the CAO regarding a response to the D.A.'s Position Paper

2. Other Public Information That Must be Disclosed

a. Employee Misconduct

Supporting Documents:

- a. Memorandum from Bert Robinson on Information that must be Disclosed*
- b. Memorandum from Bert Robinson and Lisa Herrick on the "Drafts" and "Personnel" Exemptions*
- c. Memo from City Labor Alliance re: Disciplinary Actions, December 13, 2007*
- d. City of San Jose Policy on Discipline*
- e. Memo from J. Chadwick re: Misconduct by Public Employees, December 12, 2007*
- f. Chair Robinson's Email on Municipal Code Sections related to Discipline, December 18, 2007*
- g. Memo from City Attorney's Office re: Public Records Requests Relating to Personnel Records, December 18, 2007*
- h. Chair Robinson's Email on Questions related to CAO Memo re: Personnel Records (Employee Misconduct), December 12, 2007*
- i. Memo from Local Union No. 3 related to Personnel Records, January 9, 2008*
- j. Letter from AFSCME re: Employee Disciplinary Records, January 10, 2008*
- k. Draft Language for Certain Exemptions, January 4, 2008*

Action: Discuss exemptions under the California Public Records Act and make Subcommittee recommendations

b. Contracts with the City

Supporting Documents:

NOTE: If you have questions, please contact Eva Terrazas, City Manager's Office, at 408.795.1809.

a. *Draft language for Certain Exemptions, January 4, 2008*

c. Process for Disclosure (Programming Charges)

Supporting Documents:

a. *Information from Lee Price, City Clerk, about programming charges*

Action: Discuss programming charges under the California Public Records Act and make Subcommittee recommendations

B. New Business

1. Fire Department Statistical Reports

Supporting Documents:

a. *Response from Fire Department to Chair Robinson's Questions re: Statistical Reports, January 9, 2008*

Action: Discuss Statistical Reports and make Subcommittee recommendations

2. Code Enforcement Complaints

Supporting Documents:

a. *Response to Chair Robinson's Questions re: Public Records and Code Enforcement, January 10, 2008*

Action: Discuss exemptions under the California Public Records Act and make Subcommittee recommendations

C. Next Meeting Agenda: January 28, 2008

D. Public Comment

*Agendas and Staff Reports may be viewed on the Internet at

<http://www.sanjoseca.gov/clerk/TaskForce/SRTF/PublicRecordsAgendasMinutes.asp>

Members of the public may speak to the Task Force about any item on the agenda, and the public may also speak on items not on the agenda, but within the jurisdiction or charge of the Task Force.

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Nếu cần thông dịch, xin gọi cô Anna Lê tại số 795-1811. Xin yêu cầu trước 48 giờ để có đủ thời giờ đáp ứng.

NOTE: If you have questions, please contact Eva Terrazas, City Manager's Office, at 408.795.1809.